

2023-24 SMS Fundraising Requirement Information



Welcome back! Our SMS community is blessed and proud of our fundraising efforts last year; we were raised over \$110,000 in events (plus over \$90,000 from large donors)! *Outstanding!* For those of you who are new to SMS, we'd like to explain that, in addition to enabling us to keep our tuition reasonable, these fundraising events also help build our parent community. When we work these events together, we network and establish relationships that strengthen our families and school. This year's goal is to raise \$95,000.

Listed here are a few note-worthy updates for 2023-24:

- **Bingo:** We will once again host eight bingo events (usually the second Saturdays. 2023: 9/9, 10/14, 11/4, 12/9. 2024: 3/9, 4/13, 5/11, and 6/8.). We are looking for eight enthusiastic parents (to work on two teams); each team will work four (4) bingo events (fall or spring).
- **Spring Event: Adult Prom: Saturday, April 27, 2024:** We are excited to announce that our spring event (*some years: auction, prom, special dinner, etc.*) this year will be a prom for adults *"All-Glow'd Up!"* at Greenock Country Club! You won't want to miss it! Mark your calendars now!

These are the event shifts that we need for 2023-24:

- number of volunteers needed to run each event are listed.
- number of event chairs in () and single shifts underlined.
- numbers in **red** denote positions are filled. (*only chair positions can be filled prior to sign-ups*)

- (2) 41 Bazaar: Sunday, November 19, 2023
- (3) 31 Spring Event: Adult Prom: Saturday, April 27, 2024
- (2) 8 Bingo Team (each team works **4** bingos: fall team or spring team)
- (1) 6 Mum Sale: September 8 & 9, 2023
- (1) 0 Cash Calendar 2023 (October/November)
- (2) 18 St. Valentine Father/Daughter Dance: Saturday, February 10, 2024
- (0) 2 Annual Appeals Committee (Large Donor and Alumni; works w/ fundraising committee)
- (1) 0 Shrove Tuesday Dinner: February 13, 2024 (with other volunteers from parish)
- (1) 0 Pot of Gold Lottery Ticket Raffle: February/March 18, 2024
- (2) 10 Golf Tournament: Saturday, May 18, 2024 at Greenock Country Club
- (1) 3 Fundraising Committee (plans events): meetings: 3rd Monday/monthly
- (1) 0 Graphic Designer Chair (fundraising flyers for various events)

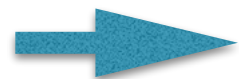
Each family in grades K-8 is required to commit to fundraise. We need all families to work together in order to host successful fundraisers. It is crucial that you follow-through and work the event shifts that you sign-up for. We have revised the Fundraising Point System to best suit our families in 2023-24. In an effort to spread the work as evenly as possible, given the number of families in grades K-8, we have created four different options to choose from.

Each family must choose a fundraising option: A, B, C, or D

- A: Bazaar, Spring Event: Adult Prom, and one other event/committee
- B: Bazaar and Chair an event/committee
- C: Bingo Team (two bingo teams will work 4 bingos/year)
- D: Co-chair the Bazaar, Spring Event: Adult Prom, or Bingo

* Note: While we don't encourage this, there is an "opt-out" option of the fundraising requirement, as well. The "opt-out" fee of \$2,530. per family will be collected at the beginning of the school year, to supplement the money we raise at our fundraising events.

turn over please



2023-24 SMS Fundraising: Family Sign-Up Form

1. **Read** the list of openings (see list below of open shifts for this year).
2. Use the **Sign-Up-Genius (SUG)** program to sign-up for **any/all** events that you need to fulfill your fundraising responsibility. Only one parent should sign-up per family.
 - The Sign-up-Genius link will be emailed to ALL parents on: **Thursday 8/31/2023 at 6:45 pm**
3. **After you have successfully signed up on the computer, please complete this form and return it to school by 9/7/2023.** We must receive **BOTH** the computer sign-up **AND** your signed form in order to complete the process. **Questions?** Email: marta.starczewska@yahoo.com

Each family must choose a fundraising option: A, B, C, or D

* Please **check-mark** your event(s) **AFTER** you signed-up online (SUG):

- _____ **A:** ___ Bazaar, ___ Spring Event: Adult Prom, **and** choose one other event shift/committee:
- _____ Mum Sale: 9/8 & 9/9/2023
 - _____ Cash Calendar: September/October 2023
 - _____ Father/Daughter Dance: 2/10/2024
 - _____ Annual Appeals Committee (parish, alumni, and large donors)
 - _____ Golf Tournament: 5/18/24
 - _____ Fundraising Committee (3rd Monday/monthly mtgs)

- _____ **B:** ___ Bazaar **and** Chair an event/committee:
- _____ Mum Sale Chair
 - _____ Cash Calendar Chair
 - _____ Father/Daughter Dance Co-chairs
 - _____ Pot of Gold (lottery ticket raffle) Chair
 - _____ Shrove Tuesday Dinner Chair
 - _____ Golf Tournament Co-Chairs
 - _____ Fundraising Committee Co-Chair
 - _____ Graphic Designer Chair (fundraising flyers for various events)

- _____ **C:** Bingo Team (two bingo teams will each work 4 bingos/year): ___ Fall Team **or** ___ Spring Team

- _____ **D:** Co-chair the: ___ Bazaar, ___ Spring Event: Adult Prom, **or** ___ Bingo

OR
_____ * **“opt-out” option** of the fundraising requirement of \$2,530. per family. (see explanation on page 1)

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**An event reminder will be sent out prior to the event that you signed-up for. Please make sure to mark your calendars accordingly!
If you do miss your shift, it does affect the success of the fundraiser, as now others have to cover for you while still doing their jobs. As a result, you will be billed \$500 for any missed event or Bingo shift. The Bazaar and Spring Event (prom, auction, etc.) have been our larger fundraisers, therefore, if you miss one of those shifts, you will unfortunately be billed \$1,000. In the unlikely event that you miss any two shifts, you will be asked to pay the full opt out fee for the year (\$2,530). We really count on you to work your shift, or find a substitute should a conflict arise.

Thank you for understanding how important it is that you work your particular shift(s)**

I have read and understand this fundraising agreement.

FUNDRAISING Parent's Name Printed: _____

Email address: _____ Cell# _____

Child's Name(s): _____ Grade(s): _____

Parent's Signature: _____ Date: _____

* SUGGESTION: take a photo/copy of this form before handing it in to school. *

Please return this to SMS by 9/7/23.